



# Tejari FAQs

## How to create Company Announcements?

A comprehensive guide to using your Tejari.com account.

July 2010

## Company Announcements on Tejari.com

With this new release of Tejari.com, you can share news about your company to the world!

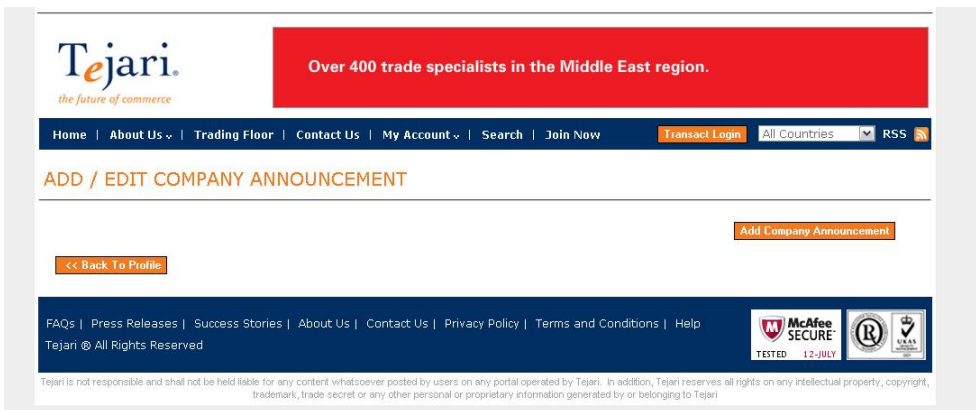
This enables you to display press releases, news, and announcements on your showroom page.

How can I use Company Announcements?

Click on My Account > Company Announcements



This opens up the following screen.



If you need further help, do email us on [customerservices@tejari.com](mailto:customerservices@tejari.com)

Click on the button "Add Company Announcement" (pictured below)



Then fill up the following form and click on **Add** button to create the company announcement.

### ADD / EDIT COMPANY ANNOUNCEMENT

Please complete the following form to create a new company announcement. Provide as much information as possible to enable community members to accurately assess their interest

Subject: Arabic **English** Chinese  
 Tejari introduces Company Announcements \*

Description: Arabic **English** Chinese  
 You can now share the good news with the world with Tejari Company Announcements. Fill this space with your company announcement and it will be displayed on your online showroom.  
 Like this feature? Let us know on [crm@tejari.com](mailto:crm@tejari.com)  
 272 characters are remaining.

Status: Active

-- Fields marked with a star (\*) are mandatory fields.

**Add** **Cancel**



There you go; you have just created your first Company Announcement.

You can also add Arabic content by clicking on the "Arabic" Tab. This can be done for Chinese as well by clicking on the "Chinese" tab.

The announcement you just created will be shown on your online showroom as shown below.

**Inquire about this Company** Keywords: [Repair and maintenance services for pumps, valves, taps and metal containers and machinery](#), [Electric motors, generators and transformers](#), [Generators](#), [Food products](#),  
 Categories: [Postcards, greeting cards and other printed matter, Publications, Post-mortem and mortuary equipment and supplies, Miscellaneous software package and computer systems, Miscellaneous general and special-purpose machinery](#).

**Company Products** Page 1 Of 4 showing 6 results out of 20 total.

 Test Product Created By Test this is a test 2	 This Is A Dshfjkhdk thihsfhkjdsjshkf dskjfhsk jhfk jfkdsfh kjhsdkjhfk hfdskjhfkj...
Rresshhdje Esewq	Dsjhfdskjfhds Hdshfkjds

**Company Announcements**

- Test Announcement [4-7-2010]
- Test Announcement [4-7-2010]
- Hello World [4-7-2010]
- New Release [16-5-2010]
- Annari Fries Announcement [29-4-2010]

It will also be shown in your list of announcements.

ADD / EDIT COMPANY ANNOUNCEMENT

Add Company Announcement

Page 2 Of 2 showing 1 results out of 6 total.

Tejari introduces Company Announcements  
You can now share the good news with the world...

Edit Deactivate

❏ < 1 2

Simple as that.

Why don't you try it by [clicking here](#)?

